

# ACADEMIC SEARCH ELITE

## How to Create a Search Alert

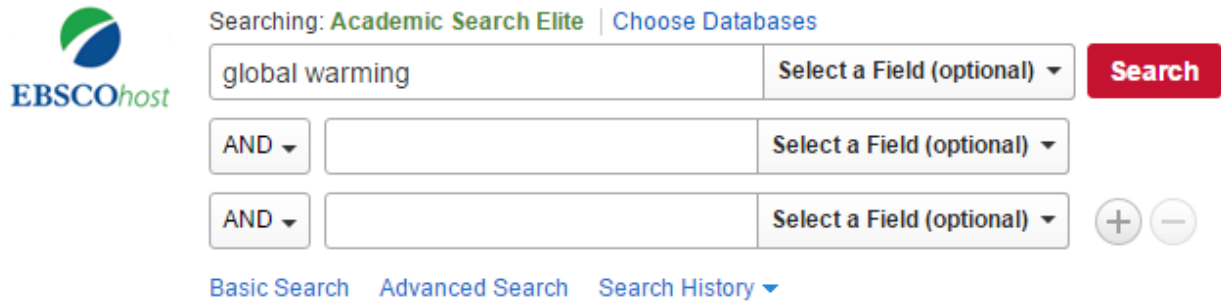
- 1) Go to the Academic Search Elite database ([www.library.viu.edu](http://www.library.viu.edu)). Choose the A-Z tab above search box. Next, select "Academic Search Elite" from the A-Z list.
- 2) Type in your search terms in the search box, then click on the red "Search" button. See example below:

The screenshot shows the top navigation bar with links for 'New Search', 'Publications', 'Subject Terms', 'Images', and 'More'. Below this is the EBSCOhost logo and the text 'Searching: Academic Search Elite | Choose Databases'. The search box contains the text 'global warming' and a dropdown menu labeled 'Select a Field (optional)'. To the right of the search box are two red buttons: 'Search' and 'Clear'. Below the search box are two rows of 'AND' dropdown menus followed by empty search boxes and 'Select a Field (optional)' dropdown menus. At the bottom of the search area are links for 'Basic Search', 'Advanced Search', and 'Search History'.

- 3) When the search completes, look for the Search History link below the search box:

The screenshot shows the search results page. The search box still contains 'global warming' and the 'Search' button. The 'Search History' link is circled in blue. Below the search box are links for 'Basic Search', 'Advanced Search', and 'Search History'. The main content area shows 'Search Results: 1 - 30 of 39,619' and a list of results. The first result is '1. WILL GLOBAL WARMING MAKE HURRICANE FORECASTING MORE DIFFICULT?' by Emanuel, Kerry, Bulletin of the American Meteorological Society, Mar2017, Vol. 98 Issue 3, p495-501.

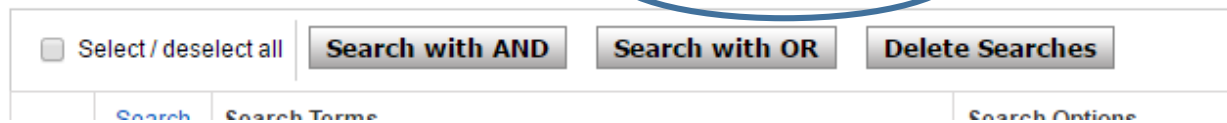
4) Choose the "Save Searches/Alerts" link, shown circled below.



The image shows the EBSCOhost search interface. At the top left is the EBSCOhost logo. The main search area contains a search bar with the text "global warming" and a dropdown menu labeled "Select a Field (optional)". To the right of the search bar is a red "Search" button. Below the search bar are two rows of search filters, each starting with a dropdown menu labeled "AND" and followed by a text input field and another "Select a Field (optional)" dropdown. To the right of these filters are two circular buttons, one with a plus sign and one with a minus sign. At the bottom of the search area are three links: "Basic Search", "Advanced Search", and "Search History".

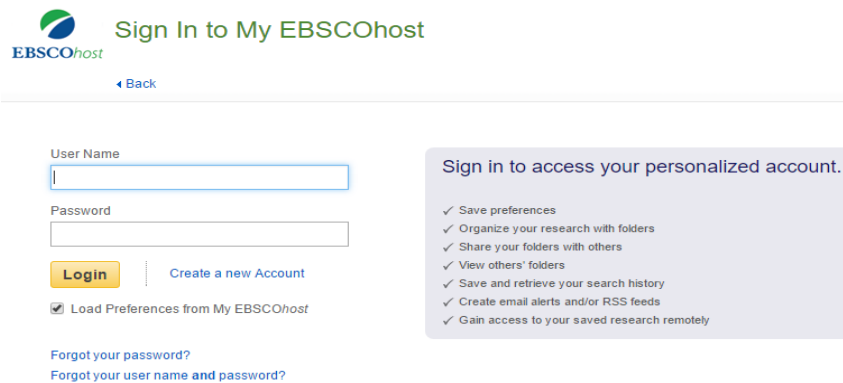
## Search History/Alerts

[Print Search History](#) | [Retrieve Searches](#) | [Retrieve Alerts](#) | [Save Searches / Alerts](#)



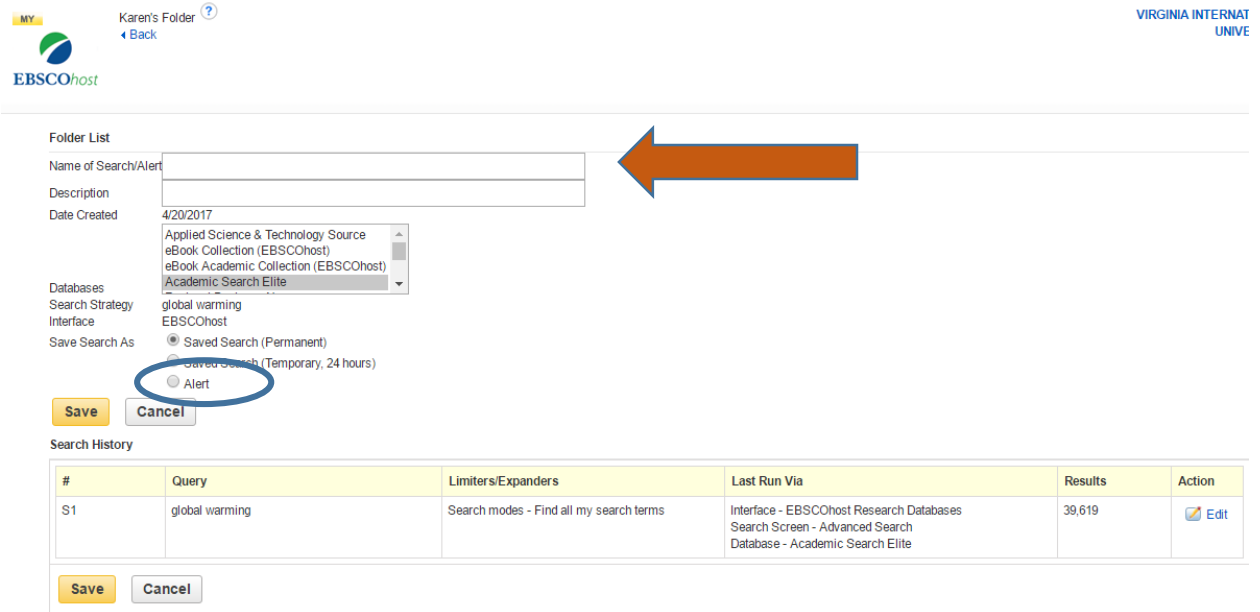
The image shows the "Search History/Alerts" management interface. At the top left is a checkbox labeled "Select / deselect all". To its right are three buttons: "Search with AND", "Search with OR", and "Delete Searches". Below these buttons is a table with three columns: "Search", "Search Terms", and "Search Options".

5) The MyEBSCO log-in screen pops up. If you have already created an account, sign in. If you have not created an account, click on the "Create a New Account" link to sign up for one.



The image shows the MyEBSCO sign-in screen. At the top left is the EBSCOhost logo. The main heading is "Sign In to My EBSCOhost". Below the heading is a "Back" link. The sign-in form includes a "User Name" input field, a "Password" input field, a "Login" button, and a "Create a new Account" link. Below the form is a checkbox labeled "Load Preferences from My EBSCOhost". To the right of the form is a box titled "Sign in to access your personalized account." containing a list of benefits with checkmarks: "Save preferences", "Organize your research with folders", "Share your folders with others", "View others' folders", "Save and retrieve your search history", "Create email alerts and/or RSS feeds", and "Gain access to your saved research remotely". At the bottom left are two links: "Forgot your password?" and "Forgot your user name and password?".

6) Once you are inside your MyEBSCO account, you can name your search alert.



MY Karen's Folder Back VIRGINIA INTERNAT UNIVE

EBSCOhost

Folder List

Name of Search/Alert

Description

Date Created 4/20/2017

Databases Applied Science & Technology Source  
eBook Collection (EBSCOhost)  
eBook Academic Collection (EBSCOhost)  
Academic Search Elite

Search Strategy global warming

Interface EBSCOhost

Save Search As  Saved Search (Permanent)  
 Saved Search (Temporary, 24 hours)  
 Alert

Save Cancel

Search History

#	Query	Limiters/Expanders	Last Run Via	Results	Action
S1	global warming	Search modes - Find all my search terms	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - Academic Search Elite	39,619	<a href="#">Edit</a>

Save Cancel

Make sure you click the Alert box (shown circled above).

7) You will now see this screen display:



[← Back](#)

**Folder List**

Name of Search/Alert	Global Warming
Description	global warming search results
Date Created	4/20/2017
Databases	<ul style="list-style-type: none"><li>Applied Science &amp; Technology Source</li><li>eBook Collection (EBSCOhost)</li><li>eBook Academic Collection (EBSCOhost)</li><li>Academic Search Elite</li></ul>
Search Strategy	global warming
Interface	EBSCOhost
Save Search As	<input type="radio"/> Saved Search (Permanent) <input type="radio"/> Saved Search (Temporary, 24 hours) <input checked="" type="radio"/> Alert
Frequency	Once a day
Articles published within the last	No Limit
Run Alert for	One Year
Alert Options	Alert results format <input checked="" type="radio"/> Brief <input type="radio"/> Detailed <input type="radio"/> Bibliographic Manager
E-mail Properties	<input checked="" type="checkbox"/> Limit EBSCOhost access to only the articles sent <input checked="" type="radio"/> Email all alerts and notices <input type="radio"/> Email only creation notice <input type="radio"/> No e-mail (RSS only) E-mail Address (please separate e-mail addresses with a semicolon) <input type="text"/> <input type="checkbox"/> Hide addresses from recipients Subject <input type="text"/> Title EBSCOhost Alert Notification E-mail [From] address EPAAlerts@ebSCO.com E-mail Results format <input checked="" type="radio"/> Plain Text <input type="radio"/> HTML Include in e-mail _

8) You can add additional email addresses (students, colleagues, etc.) so that others will receive these same alerts. Remember to choose a Subject line that is sufficiently descriptive.

Alert Options One Year ▼  
Alert results format  
 Brief  Detailed  Bibliographic Manager

E-mail Properties  
 Limit EBSCOhost access to only the articles sent  
 Email all alerts and notices  
 Email only creation notice  
 No e-mail (RSS only)

E-mail Address (please separate e-mail addresses with a semicolon)  
kweis@viu.edu

Hide addresses from recipients

Subject  
Global Warming Search Alert TEST

Title  
EBSCOhost Alert Notification


E-mail [From] address  
EPAlerts@ebsco.com

E-mail Results format  
 Plain Text  HTML

Include in e-mail  
 Query  
 Frequency

9) You will now see this message:

Your alert has been created

Alert Name:	Global Warming
Database:	Academic Search Elite
Duration:	One Year
Search Strategy:	global warming
Frequency:	Daily
Syndicated Feed:	 <a href="http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=5183773">http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=5183773</a>

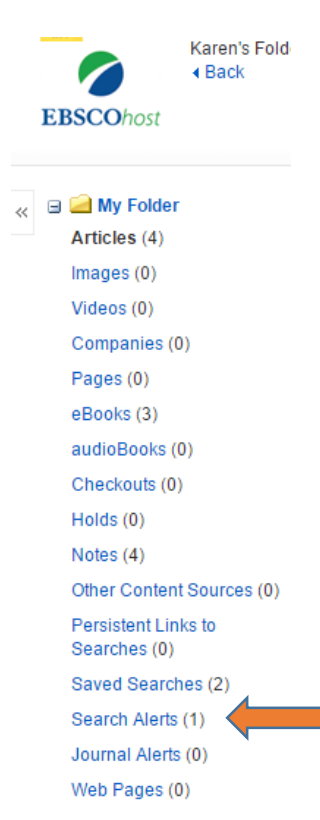
10) Congratulations, you have set up a search alert! ☺

A notification is sent to your email address.

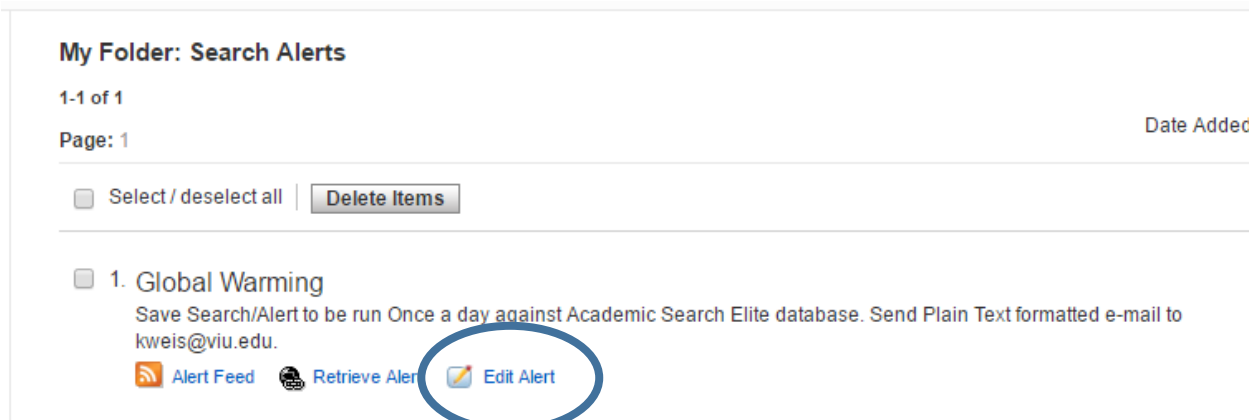
To make sure the search alert has been saved, click on the Folder icon at the top of the screen



Search alert notifications will also appear in the column on the left side in your MyEBSCO account.



11) You can also edit your alert if you want to add or delete search terms. Click on the "Edit Alert" link, shown circled below.



12) Here is an example of an emailed Search Alert from Academic Search Elite:

To: [kweis@viu.edu](mailto:kweis@viu.edu)

Subject: Global Warming Search Alert TEST

The information below provides links to the 04/23/2017 02:32:36 AM Alert run for "Global Warming" on the Academic Search Elite database with 2 hit(s).

Following the links below will bring you to the start of the article or citation.

Alert Run Date: 04/23/2017 02:32:36 AM

Alert Name: Global Warming

Database: Academic Search Elite

Number of Hits: 2

Search Strategy: (global warming)

Frequency: Daily

RSS Feed:

<http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=5183773>

#### Record Results

1. Global warming and mitigation potential of milk and meat production in Lombardy (Italy). By: Zucali, Maddalena; Tamburini, Alberto; Sandrucci, Anna; Bava, Luciana. *Journal of Cleaner Production*. Jun2017, Vol. 153, p474-482. 9p. DOI: 10.1016/j.jclepro.2016.11.037.

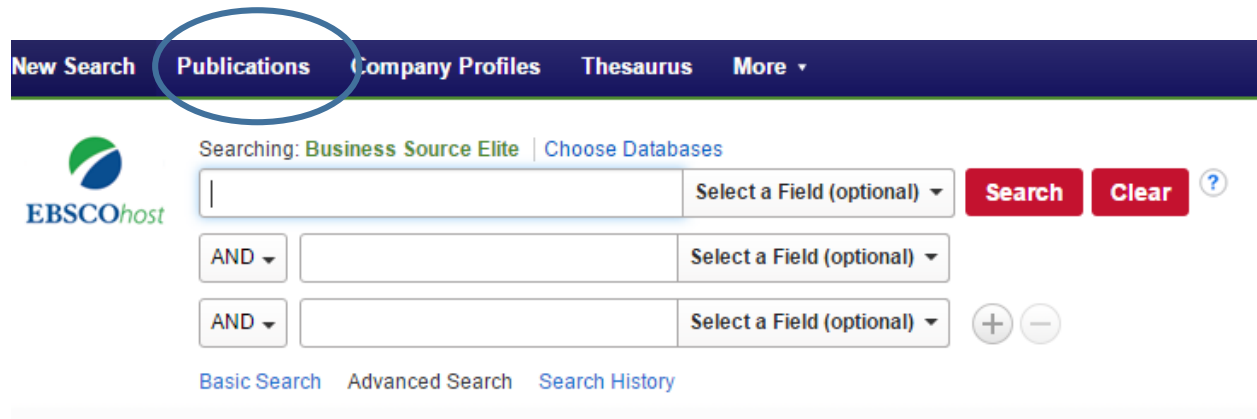
<http://search.ebscohost.com/login.aspx?direct=true&db=afh&AN=122587810&site=ehost-live>

2. Influence of multiple global change drivers on terrestrial carbon storage: additive effects are common. By: Yue, Kai; Fornara, Dario A.; Yang, Wanqin; Peng, Yan; Peng, Changhui; Liu, Zelin; Wu, Fuzhong. *Ecology Letters*. May2017, Vol. 20 Issue 5, p663-672. 10p. DOI: 10.1111/ele.12767.

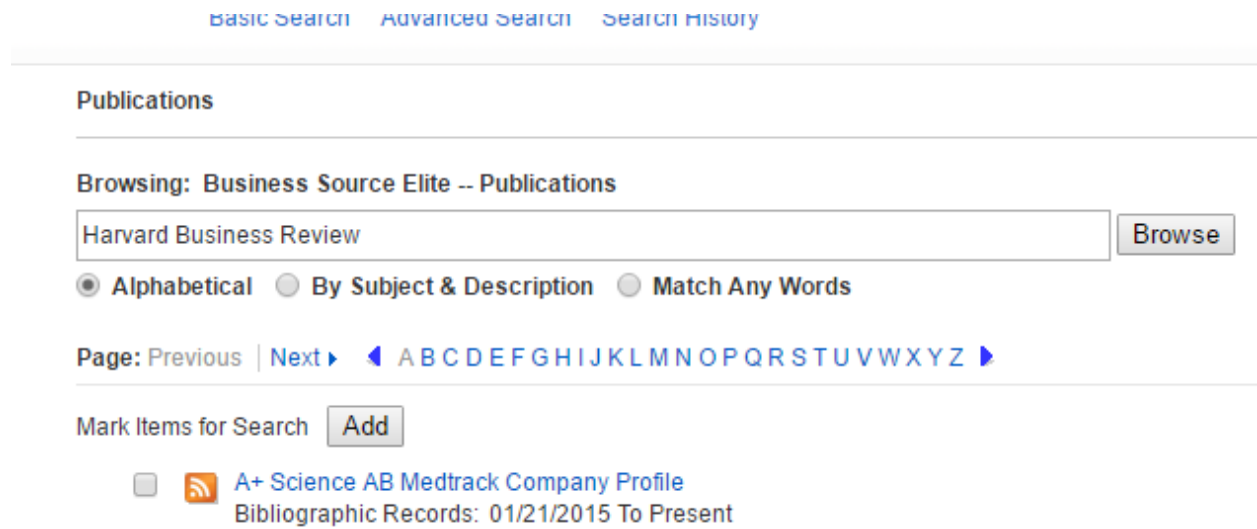
<http://search.ebscohost.com/login.aspx?direct=true&db=afh&AN=122561388&site=ehost-live>


# Get notified when a favorite journal adds new content.

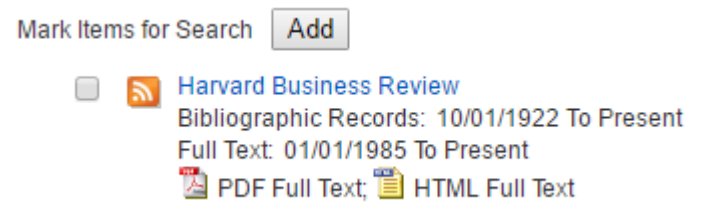
Click on Publications link.



Type in the name of the journal you want, then click the “Browse” button.



Click on the orange button  next to the desired publication title to set up an Alert.





You must sign in to your MyEBSCO account in order to create an email alert.

## Create Alert ?

Journal Alert: ""Harvard Business Review" on 2017-04-24 08:56 PM"

E-mail (You must sign in to send e-mail alerts. [Sign In](#))

### General Settings

#### Results format

Brief ▼  
Brief  
Detailed  
Bibliographic Manager

#### Alert on full text only

<http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=5187743>

Save Alert

Cancel Alert

Choose the type of results format (Brief, Detailed, Bibliographic Manager).

Select "Alert on full text only" if you do not want citations to appear in your search alert.

Click the yellow "Save Alert" button when finished with your selections.

The screen now looks like this:

## Create Alert

Journal Alert: ""Harvard Business Review" on 2017-04-24 08:56 PM"

### E-mail

#### Subject

EBSCO Alert: Harvard Bu:

#### Hide addresses from recipients

#### E-mail from

epalerts@epnet.com

#### E-mail format

Plain Text  HTML

#### E-mail to

Separate each e-mail address with a semicolon. Leave E-mail to field blank if you do not wish to receive e-mail alerts.

#### E-mail contents

Link to table of contents  Link to individual articles

### General Settings

#### Results format

Brief ▼

#### Alert on full text only

### RSS Feed

<http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=5187743>

**Save Alert**

**Cancel Alert**

[Advanced Settings](#)

You can include multiple email addresses on the alert if you want to share the alert with colleagues or students. You MUST separate each email address with a semicolon.

Choosing "Hide addresses from recipients" option anonymizes any email addresses on your list in order to protect the privacy of everyone on your list.

